

## Hampton Elementary Home and School Meeting Minutes

Date:	Thursday, October 10, 2019
Attendees:	Krista Webb - President Sarah Piercey - Treasurer Elizabeth Dickson - Secretary Julie Stewart - Vice Principal Pat Kennedy - Teacher Nicole Richard Andrew Butler
Recorded By:	Elizabeth Dickson

<u>Item</u>	<u>Discussion</u>	<u>Action Items</u>
<b>Welcome/ Opening Remarks</b>	- Krista called the meeting to order at 6:40 PM.	
<b>Approval of Minutes</b>	- Nicole motioned to approve the minutes from September, Andrew 2 <sup>nd</sup> the motion. The minutes from the September meeting were approved. There was no outstanding business.	
<b>Treasurer's Report</b>	- Starting the year off with ~\$7500; more detailed report of expenses and revenue to be given at the next meeting.	
<b>Principal's Report</b>	- School was donated a \$1000 Leon's gift card to use towards playground fundraising	
<b>Teacher Requests</b>	- Julie Stewart will be submitting a request for reimbursement for a laminator, cost is within \$100 limit	
<b>PSSC Report</b>	- No updates from the PSSC as of yet	
<b>Election of Executive</b>	- Nicole nominated Elizabeth as Secretary, Andrew 2 <sup>nd</sup> the motion. Elizabeth was approved as Secretary. - Nicole motioned for Sarah to be Treasurer, Elizabeth 2 <sup>nd</sup> the motion. Sarah was approved as	

	<p>Treasurer.</p> <ul style="list-style-type: none"> <li>- Nicole Richard motioned to have Elizabeth Dickson and Julie Stewart added as signing authority for the Home &amp; School bank accounts and to remove Sarah Blanchard. Krista Webb, Erin Roy and Sarah Piercey are to be retained. Motion second by Andrew Butler. Motion carried.</li> <li>- Constitution and By-laws reviewed.</li> </ul>	
<b>Playground Update</b>	<ul style="list-style-type: none"> <li>- Playground grand opening: October 11, 2019.</li> </ul>	
<b>Other H&amp;S Fundraisers</b>	<ul style="list-style-type: none"> <li>- Popcorn day scheduled for October 25th.</li> <li>- After school movies scheduled for Oct 17 and will be showing Toy Story 4.</li> <li>- Next after school movie tentatively scheduled for December.</li> <li>- Coffee Fundraiser forms to be sent home Oct 15 - 25; delivered the week of November 28.</li> <li>- Christmas cards/calendar ideas.</li> </ul>	<p>Dorothy and Elizabeth to pop popcorn</p> <p>Nicole is looking into Christmas cards.</p>
<b>Hot lunch update</b>	<ul style="list-style-type: none"> <li>- Menu corrected and reflects changes requested by school (only one option/day, no milk offered).</li> <li>- Lunches now sent in more eco-friendly packaging.</li> </ul>	
<b>Next Meeting</b>	<ul style="list-style-type: none"> <li>- Next meeting November 14 at 6:30pm.</li> </ul>	
<b>Adjournment</b>	<ul style="list-style-type: none"> <li>- The meeting adjourned at 7:30pm.</li> </ul>	