

**MINUTES**  
**Macdonald Consolidated School**  
**PSSC 2015-2016**  
**September 14th, 2016**

✓ (Present) R (Regrets)

✓	Chair Jackie Fraser	✓	Shelley Fyffe	✓	Shelley Black- Belyea	✓	Lisa Fraser
✓	Ellen Whittaker- Brown	✓	Alex Robinson	✓	Christine Thorpe	✓	Jodi Giberson
✓	Chris White	✓	Julie Grant- Roy	✓	Sarah Fletcher	✓	Erica Black
✓	Kate Johnson	✓	Susan Bastarache	✓	Rachel Sommerville	✓	Sarah Davis
✓	Laura Stoddard						
ITEM		DISCUSSION					ACTION
1.0	Welcome & Introduction- Jackie Fraser						
	1.1	Welcome					Jackie to send contact form to Ellen/ group
	1.2	PSSC Committee contact form circulated					
2.0	Quick review of Role of PSSC- Jackie						
	2.1	PSSC Handbook and Pamphlet reviewed regarding role. More information <a href="http://web1.nbed.nb.ca/sites/ASD-S/District%20Education%20Council/Pages/default.aspx">http://web1.nbed.nb.ca/sites/ASD-S/District%20Education%20Council/Pages/default.aspx</a> under PSSC tab					Jackie to email group when PSSC info night date known- email sent –date is Tuesday, October 24, 2017 Hampton High theatre
	2.2	PSSC info night- Great night to learn more about PSSC. Will email group when the date is known.					
3.0	New at MCS- Ellen						
	3.1	<b>Review of school numbers-</b> Current enrollment at 235. This is a significant increase for our school. The school will be hiring 2 new teachers for this school year. If students are moved to a different class, parents will be notified.					
	3.2	<b>Everyone at their best-</b> New Brunswick 10 year education plan that was formulated by all stakeholders (PSSC included). It will guide the education system for the next 10 years. Staff very positive. Copies given for PSSC to review.					
	3.3	<b>Assessing, Evaluating, and Reporting-</b> This is a new way of evaluating students. Rather than just test scores teachers will be assessing students on: conversation; observation; and product. These benchmarks will reflect more of the capabilities and formulate the grades.					
	3.4	<b>NB Prov K-8 Report Guidelines:</b> Report cards are being revised this year in ASD-S. This format has been previously trialed in other area of the province. Rather than an alphabetically grade it will be numerical. It will be a 4,3,2,1 level of achievement. <ul style="list-style-type: none"><li>4- Excelling and surpassing grade level topic knowledge</li><li>3- Solid understanding and consistent proficiency in topic</li><li>2- has some understanding but needs a bit of support</li><li>1- limited understanding of topic</li></ul> This will be an adjustment for middle school. PSSC members felt it was great idea to bring in a member from district to explain at the open house. Information will be sent home.					
	3.5	<b>Formative Assessment:</b> Teachers will start binders for each student and place examples of their work. This binder can be used for continuity of teaching as well as examples of the students work for parent teacher night to highlight a certain area. This will be one of the topics on the upcoming PD afternoons.					

<b>4.0</b>	<b>Budget</b>		
	<b>4.1</b>	<b>Budget:</b> Possible avenues for PSSC budget discussed. Suggested PSSC budget to be allocated to synervoice. Members to ponder other avenues and to discuss next month	
<b>5.0</b>	<b>SIP</b>		
	<b>5.1</b>	<b>SIP:</b> SIP is the School Improvement Plan and will be reviewed in more detail in October. Ends policy matches district and province. Copies given to PSSC for review.	<b>Review SIP in October</b>
<b>6.0</b>	<b>Attendance Matters</b>		
	<b>6.1</b>	<b>Attendance Matters:</b> The district will be continuing this initiative. Our school has seen improvement and had great uptake from parents as they did not realize full impact. The half day PD day great time to make appointments for kids.	
<b>6.0</b>	<b>Questions/ Comments</b>		
			<b>Need to discuss web meetings</b>
<b>7.0</b>	<b>Next Meeting Date</b>		
	<b>8.1</b>	Next Meeting: <ul style="list-style-type: none"> <li>• October 4<sup>th</sup></li> <li>• Nov 7<sup>th</sup></li> <li>• Dec 6<sup>th</sup></li> </ul>	<b>Jackie to email DEC rep dates</b>

Respectfully submitted,

Jackie Fraser

2016-2017 MCS PSSC Chair

September 21, 2017