

**AUTHORIZATION TO TRANSPORT STUDENTS PARTICIPATING IN SCHOOL EVENTS –  
VOLUNTEER DRIVERS**

This will authorize \_\_\_\_\_ to transport students  
(Name of teacher or other volunteer driver)

participating in school events.

Vehicle Information: Make: \_\_\_\_\_ Year: \_\_\_\_\_ License #: \_\_\_\_\_

School: \_\_\_\_\_

Principal's Signature \_\_\_\_\_ Date: \_\_\_\_\_

**1. Declaration to be signed by Driver:**

I declare that:

- I hold a valid driver's license appropriate for the operation of the vehicle to be used and am over 21 years of age.
- This vehicle has insurance coverage in accordance with the laws of New Brunswick with \$2,000,000 liability insurance.
- This vehicle has a valid New Brunswick motor vehicle safety inspection sticker.
- I am familiar with the Pupil Protection Policy 701.
- I have winter tires on my vehicle from October 15 until April 30 each year.

I have read and understand the volunteer driver responsibilities found on the reverse side of this form.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**2. Declaration to be signed by the owner of the vehicle, if the volunteer driver does not own the vehicle.**

I declare that I have authorized \_\_\_\_\_ to drive my vehicle and transport students. This vehicle carries insurance as required by New Brunswick law and includes a minimum of \$2,000,000 liability insurance. This vehicle has a valid New Brunswick safety inspection sticker and seat belts for all passengers.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## **Driver Responsibilities**

- Drivers are to be familiar with Policy 701 and as per School District guidelines for
- Volunteers in the School (D6-AG#6-362), and if they will be alone with students, there must be a Criminal Records Check on file.
- Drivers to be at least 21 years of age, in good health, and hold a valid driver's license of the appropriate class for the vehicle being driven.
- Mandatory \$2,000,000 liability insurance coverage.
- Vehicle's insurer to be notified that students are being transported from time to time.
- I have winter tires on my vehicle from October 15 to April 30 each year.
- Drivers to exercise mature driving judgment, especially during poor weather and visibility conditions.
- Vehicle's valid safety inspection sticker to be properly displayed.
- Vehicle's seat belts to be used.
- Luggage to be securely stored, not to obstruct vision or block aisles and exit doors.
- Driver is to have with them emergency phone numbers (especially if the trip is after regular school hours) including the number where the principal or designate can be reached.
- A cell phone or other communication device is recommended.
- Drivers not to drive when tired or unable to function at normal level of efficiency.
- Drivers not to consume any alcoholic beverages or be under the influence of other drugs or medication which could impair driving.
- Drivers and passengers not to smoke in the vehicle.
- Vehicle's headlights to be on when students are on board.
- Vehicle's maximum passenger limit to be respected.