

**SES Parent School Support Committee (PSSC)  
Minutes of October 1, 2018 Meeting**

**Attendees:** Doug Bobbitt, Amy Dow, Judy Freeze, Mike Hamper, Ruth Kearney, Jennifer MacKay, Mary McNair, Natasha Munford, Lenora Murray, Andrea Tabor

**Chair:** Amy Dow

**Notes:** Judy Freeze

TOPIC	DETAILS/DECISIONS	ACTION ITEMS
Agenda	Agenda approved. Item of hosting a speaker/presentation added to new business.	
Attendance	<ul style="list-style-type: none"> <li>- Welcomed new member Andrea Tabor</li> <li>- DEC seat is vacant. If know anyone who might be interested in DEC representative seat, please let them know they can contact Doug for additional information or process for submitting name.</li> </ul>	
Business Arising from the April 23, 2018 Minutes	<p>April 23<sup>rd</sup> minutes approved.</p> <p>Action Items:</p> <ol style="list-style-type: none"> <li><b>1. Spring Symposium</b> PSSC Spring Symposium, scheduled for May in Fredericton, was cancelled due to flooding. Reschedule to November 3, 2018. Mary plans to attend. Amy unable to attend due to schedule conflict. Jennifer may be interested in attending if there is space available.</li> <li><b>2. Slogan</b> Amy submitted photo and slogan on behalf of SES PSSC. Items not used as organizers did not use an opening PowerPoint.</li> </ol>	Mary to share contact info with Jennifer. Mary to attend Nov. 3 symposium.
New Business	<ol style="list-style-type: none"> <li><b>1. DEC/PSSC Orientation Update</b> Session held Sept 25, 2018. Doug attended. Feedback was it was a productive session. There were community agencies on site to share information about their mandates (such as Big Brothers/Big Sisters, FACE, Early Speech &amp; Language, etc). There was a role play of a PSSC meeting to illustrate core group facilitation skills and Fairview School shared their focus as a PSSC.</li> <li><b>2. School Improvement Plan – Intervention Plan Update</b> Doug shared update on resource staffing. Resource Teacher typical responsibilities include facilitating the development of personal learning plans, monitoring of the plans, facilitation of case conferences regarding plans, classroom support, paperwork/testing (ESST). Last year school had access to 2.5 FTE of resource for the school. This year there has been an additional 1.0 FTE (total of 3.5FTE) provided for resource. This resource will be initially used for literacy support. This is a critical resource for our school to support the success of our students.</li> </ol>	

TOPIC	DETAILS/DECISIONS	ACTION ITEMS
	<p><b>3. Nutrition Policy</b></p> <p>Doug circulated revised Policy 711 released May 31, 2018. The policy was reviewed at the District Meeting by dietitian and public health nurse. The revisions are in recognition of the influence and responsibility that the public education system has in ensuring public policy is aligned with desired outcomes for children in the province.</p> <p>Our group recognized the impact of the revised policy has on the cost of parents accessing lunch program through school as well as impact on organizations supporting nutrition for children while at school (breakfast club, lunch programs)</p> <p>Members raised corresponding issues of the importance of physical activities and limiting the use of screen time during eating times at school. Concern is that children are not mindful of eating and are missing opportunities for social intelligence development. Identified some teachers may be using as educational resource to compliment curriculum while other may be using because of limited resources for supervision over this period of the day.</p> <p><b>4. PSSC Hosted Event (Speaker/Presentation/Community Information Session)</b></p> <p>Identified that this has been an interest of the committee over the last year but limited planning time has been a barrier. Suggestion is to start planning early in the school year and target the event to coincide with the parent teacher night in March 2019. H&amp;S committee is hosting Science East event for families during the Fall Parent-Teacher evening.</p> <p>Members are invited to share ideas at the next meeting.</p> <p>Brainstorming during meeting:</p> <p>Wellness fair – have community resources such as nutritionist/dietitian (snack ideas for lunch, family meal planning, could be more than one with a focus on different topics), physical activity, allergy awareness (Sweet Caroline Foundation), concussion awareness, LBGTQ2, internet safety.</p> <p>Suggestion is to have booths set up that care providers can circulate through for information.</p> <p>Will reach out to other PSSCs in the area to collaborate and coordinate to maximize information sharing with care providers in the area.</p>	<p>Doug will share concern with staff members.</p> <p>Mary will reach out to H&amp;S to see if volunteers may be interested in supporting lunch hour supervision needs.</p> <p>Focus of November meeting will be on planning and division of tasks to move this initiative forward.</p>
<p style="text-align: center;"><b>Tentative Dates for Meetings: (Meeting time will be 7-8pm)</b></p> <p style="text-align: center;"><b>November 5, 2018</b></p> <p style="text-align: center;"><b>December 3, 2018</b></p> <p style="text-align: center;"><b>January 14, 2019</b></p> <p style="text-align: center;"><b>February 11, 2019</b></p> <p style="text-align: center;"><b>April 15, 2019</b></p> <p style="text-align: center;"><b>May 13, 2019</b></p> <p style="text-align: center;"><b>June</b></p>		