
Tantramar Regional High School
Parent School Support Committee Meeting Minutes
Wednesday, October 19th, 2016

Attendance - Julie Jones, Michelle Folkins, Mary Gillespie, Nancy Estabrooks, Michelle Dobbin, Lana Walton-Ward, David Ingalls

Regrets – Hedy Dobson, Charlie Harvey

Meeting was called to order at 6:30 pm with Mrs. Lafford chaired the meeting tonight as no one had accepted the nomination of Chairperson.

Approval of the Minutes from May 12th, 2016 – Moved by Michelle Dobbin and seconded by Nancy Estabrooks to accept the minutes as read with one change to remove the new CPOs approximate age.

Business arising from the minutes

1. Parking concerns/dismissal traffic still an issue. No one has come down from AESD. PSSC will write a letter to Candace Scott, Facilities Manager-AESD requesting a meeting. It was suggested that Hedy Dobson compose the letter on behalf of the PSSC. Moved by Lana Walton Ward and seconded by Nancy Estabrooks that Mrs. Lafford speak to Hedy Dobson about this.

New Business

1. Mrs. Lafford introduced Michelle Folkins our new DEC representative for this area.
2. Mrs. Lafford distributed our 2016-2017 PSSC committee contact information and asked members to introduce themselves to Michelle Folkins. Mrs. Lafford explained the difference between elected and non-elected members. She asked the PSSC committee to suggest names of other community members that may be interested in sitting on the committee from the Dorchester and Port Elgin areas. Michelle Folkins suggested Lori Hall. It was also suggested that Mrs. Lafford contact Mr. Christoph Becker for other names he could suggest from the Port Elgin and surrounding areas.
 - a. Mrs. Lafford distributed the PSSC Committee Handbook to attending members and reviewed its contents with them.

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- b. Mrs. Lafford explained a quorum (50%+1) was required if anything needed to be voted on and that our PSSC has 9 members this year, so 6 people would need to be present for a quorum.
 - c. Lana Walton Ward was nominated to be our PSSC Chair 2016-2017. Lana accepted the nomination. Nancy Estabrooks was nominated to be our PSSC Vice-Chair 2016-2017. Nancy accepted the nomination.
 - d. All members present signed the PSSC Declaration.
3. Shawn Mesheau contacted Mrs. Lafford about setting up a TRHS Alumni page. He is also asking for any suggestions for people who might be interested in sitting on the organizing committee.
4. Principal's Report
- a. School Demographics – 430 students – 90 FI students/340 English students
 - b. Staff – 32.5 teachers/1.5 SAA/10 EAs/1 SIW/6 custodians a new CPO with the RCMP as well as an Addictions counsellor. It was noted that the CPO has been very visible at Salem and Marshview as well.
 - c. PSSC Budget 2016-2017- \$1/student = \$430 Spending guidelines indicate that the budget may be used for communication. Moved by Michelle Dobbin and seconded by Lana Walton Ward that the budget go to pay the monthly cost of running the electronic sign at the entrance to the school.
 - d. School Plans
 - i. SIP
 - ii. PLEP
 - iii. Safe Schools Plan
 - e. NB 10 Year Plan
5. Student's Report – David Ingalls
6. Teacher's Report – Julie Jones

Meeting adjourned 7:50 pm

Next Meeting: TBA 2017

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