



OPERATIONAL PLAN AJUSTMENTS WHILE IN THE ORANGE PHASE OF THE COVID RECOVERY PLAN

1. Sanitize hands when entering the building, classrooms, or new common area.
2. Maintain a physical distance of 2m in **ALL** common areas **INSIDE** and **OUTSIDE** or 1m in all classrooms
3. Follow all Capacity limits
4. **Masks to be used in all areas both inside and outside at all times by all staff and students. Mask can only be removed while sitting to eat alone or when alone in a closed office or classroom.**

Morning:

- Staff member on bus duty meet students as they exit the bus. Students exit the bus one at a time 2m apart. Remind students to enter through their designated door, remain 2m apart, leave their mask on, sanitize their hands when entering the building and proceed to Foyer prior to 8:00 am or directly to classroom after 8:00 am. Students wishing to access the breakfast program should go to the cafeteria before going to Foyer or period 1 class.
- Staff member at drop off zone meet students as they exit vehicles and maintain 2m distance while walking down the path. Remind students to enter through their designated door, remain 2m apart, leave their mask on, sanitize their hands when entering the building and proceed to Foyer prior to 8:00 am or directly to classroom after 8:00 am. Students wishing to access the breakfast program should go to the cafeteria before going to Foyer or period 1 class.
- Staff member in Foyer when the bell rings at 8:00 am, dismiss students slowly so they are remaining 2m apart as they make their way to their classrooms.
- Staff members in hallways and monitor stairwells prompting students to wait until the person a head of them is 2m away before they proceed to their classrooms.
- Teachers in classrooms meet students outside the door at 8:00 am to help them remain 2m apart as they enter the classroom.

Class time:

- Everyone must always wear their masks unless seated to eat/ drink or actively involved in PE class.
- Students leaving the classroom at the end of class should do so one at a time as a gradual release directed by the teacher and leave the classroom 2m apart. Students are to maintain this physical distance of 2m as best as possible as they move to their next class.

Break:

- Students will continue to have their break in period 3 and can eat/drink while seated and in the classroom during this time.

Lunch:

- We will continue with one lunch time as we have transitioned to this already.
- Grade 11 & 12 students will continue to be dismissed at the first bell but following a gradual release directed by the classroom teacher. Students leaving the building must wear their masks at all times until they arrive at the location where they are going to be eating their lunch. They must have their masks already on when they return.
- Grade 9 & 10 students will continue to be dismissed at the second bell following a gradual release directed by the classroom teacher. Grade 10 students leaving the building must wear their masks at all times until they arrive at the location where they are going to be eating their lunch. They must have their masks already on when they return.
- Capacity limits in all areas must be strictly followed and Physical distancing is expected at all times. Anyone not following these guidelines in their chosen area will directed to another area where the can follow these guidelines.
- There will be a capacity limit of 20 students for the outside area. The only space students can be outside in on the green space with benches or the small hill. Students must be a physical distance of 2m with masks on at all times or they will not be permitted to remain outside.

Dismissal:

- Walking students will continue to be dismissed at first bell following a gradual release by the classroom teacher. Walking students are to leave the school property immediately, always maintaining a distance of 2m and masks are required at all times. Bus students will follow same procedure at second bell.