

# RIVERVIEW HIGH SCHOOL

400 Whitepine Road, Riverview, NB E1B 4H8 | Phone: (506) 856-3470 | Fax (506) 856-3313 | rhsroyals.nbed.nb.ca

---

September 4<sup>th</sup>, 2019

Dear Parents and Guardians,

It my pleasure to welcome our Royals to the beginning of what we hope will be another great school year. Whether your son or daughter is entering Riverview High School for the first time, beginning his or her senior year, or somewhere in between, we want all our students to have the best year possible. All our efforts are focused on making sure that this happens for your son or daughter.

As a graduate of Riverview High School and a former RHS teacher, I know that as a school and community we take great pride in helping our students prepare for whatever comes next in life. Whether our Royals go on to further studies or directly into a career, we work hard to provide the experiences necessary for our students to develop the skills, knowledge, and attitudes they need to be successful. We aim to accomplish this through our strong focus on learning in the classroom each day, extended learning opportunities such as public speaking or participation in the arts, additional support to students within our Directed Study Block, or life lessons learned through extracurricular activities.

In my correspondence today, I would like to bring your attention to the following items as they relate to RHS: communication, the meet the teacher night, PSSC elections, electronic payments and forms, attendance, and the Safe Arrival program.

## **Communication**

We know that communication with our students and parents is an important part of our work. Through this communication, we aim to provide you with the necessary information so that we can work together in supporting your son or daughter with his or her learning. We have a number of avenues we will use to communicate with you.

### **Face-to-Face Meetings or Individual Phone Calls**

The most effective form of communication for us when dealing with a complex situation is either meeting face-to-face or by calling the school directly. We make every attempt to return phone calls by the end of the next business day and will setup meetings at mutually agreed upon times as needed.

### **School Messenger - TalkMail and Email**

Our School Messenger system allows us to send talkmail and email messages on important matters that can be sent to large audiences all at once. We will typically use these methods when sending notices home. If you would like to receive email messages, please ensure you have included an email address on the demographic / profile form sent home with your son or daughter during the first week of classes.

### **Web Site**

We have a web site that allows us to provide regular updates online. Similar to talkmail and email messages, we will use this form of communication for notices and sharing information with large audiences. Please visit <http://rhsroyals.nbed.nb.ca/>

### **Letters and Print Notices**

Periodically we will send printed letters home with our students. In our attempt to be environmentally and financially conscious, we will sparingly use this form of communication.

**Meet the Teacher Evening**

On Wednesday, September 18<sup>th</sup>, we will host our annual Meet the Teacher evening at the school starting at 6:00 PM. This is a great opportunity to visit the school, see the excellent work of staff and students, and meet your son's or daughter's teachers. As you will have an opportunity to follow a shortened version of your son's or daughter's schedule, please ask him or her to write down the subject, teacher's name, and classroom number in order from the 1<sup>st</sup> to 5<sup>th</sup> period, including advisory. We hope to see you there.

**Parental School Support Committee (PSSC) & Elections**

The PSSC is a group of elected parent volunteers who work in an advisory capacity with me, the principal. This group's work focuses on providing input on the school improvement plan, educational issues, and policies. At 7:30 PM on Wednesday, September 18<sup>th</sup>, immediately following the Meet the Teacher evening, we will hold our elections for the PSSC in the school theatre.

**Electronic Payments and Forms**

As with the start-up of each school year, we must collect information via forms and money from parents and guardians for items such as student government fees (which goes towards general student activities, locks, and assembly programming) and sports team registrations. We are pleased to let you know that we have a secure and efficient online option for payments and competing forms. Please visit our district web site and click on the Parents tab and then the School Fees and Forms button for more information.

**Attendance**

Attendance at school is an important foundation for student success. We expect students to attend regularly and on time and will support those students that need help in this area. Students not prepared for class when the second bell rings will be marked tardy and anyone arriving more than 10 minutes late to class will be marked absent. Final assessment exemptions will be available to students again this year with more information on the school web site.

**Safe Arrival**

New to us at Riverview High School this year is the Safe Arrival program. This program is an absence management system that improves student safety and makes it easy for you to let us know about your son's or daughter's absence. Each day, after attendance is taken by your son's or daughter's first period teacher, the system will notify you if he or she is marked absent and no excuse has yet been reported by you. You can then either use a free app, web site, or toll-free phone number to indicate a reason for your son's or daughter's absence. You can also report in advance when you know your son or daughter will be absent. Using this system, you must report your son's or daughter's absence as the classroom teachers nor the school can input this information for you. The exception is if your son or daughter must leave school prior to 3:30PM. In such cases students must provide a written note or you must contact the school's main office for the student to be released from class early. For safety reasons, classroom teachers cannot accept a text message as a form of communication for early release.

We hope you find this information useful. We look forward to working with you and your child for what we hope is another great school year.

Sincerely,



Jason Reath  
Principal