



PETITCODIAC REGIONAL SCHOOL

1 Corey Avenue
Petitcodiac, NB E4Z 6H4

Phone: (506) 756-3104
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PSSC Meeting Minutes – January 10, 2017

Present: Ewen Cameron, Stephanie Prosser, Angela Stief Lea, Dawna-Lee Coneen, Stacy Keeler, Lindsay Brown, Marjorie McGibbon, Jessica Harper

Regrets: Roberta Brewer, Tracy Johnston-Lovely, Cathy Ross, Samantha LeBlanc, Shallon Murray, Dan Pollock, Crista Wood

1. Call to Order – 6:05 p.m.
2. Approval of Agenda – passed
3. Approval of Minutes of Last Meeting (November 1, 2016) – passed
4. Business Arising out of the Minutes of Last Meeting – none
5. Correspondence – none
6. PSSC Budget - \$588

PSSC will purchase supplies to support Positive Learning and Working Environment Plan to recognize student achievements.

7. Principal's Report – attached
8. Date of next meeting – 6:00 Tuesday, February 7, 2017
9. Meeting adjourned – 7:15 p.m.



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PSSC K-5 Principal's Report – January 2017

K-5 Enrolment – 245

School Improvement Plan – Our SIP was developed this year based on the Effective Schools Framework, the Response to Intervention Continuum, and Everyone at Their Best.

Mission - An educational community that inspires independence and accountability in our students.

Vision - We will be literate for life

Values - We will continue to be Professional, Respectful, Ever-evolving, Supportive Educators

Goal – We will routinely gather, analyze, and monitor academic achievement data. Data will be used to determine required academic interventions and the effectiveness of interventions. Data will be used to identify strengths and challenges in our instructional practices and to learn from our colleagues.

Actions:

K-5 – By the end of February 2017, K-5 teachers will place themselves on the Formative Assessment Learning Scale specifically looking at formative assessment practices in Math. Based on the resulting data, teams will decide on support required to move up the scale.

Grade 1 – Each month during our PLC we will create a CFA to administer to our classes that will focus on different topics (math partners, subsidizing, conventions in writing, reading strategies, spelling, etc.) we will pre-test and post-test the CFA. Using the pre-test data we will guide our instruction to meet the needs within our classrooms to work on increasing the students' skills. We will then use the post-test data to determine who has made gains and/or if students need more intense interventions to close any gaps within the area assessed.

Grades 3-5 – We will collect and review relevant data from our flex groups bi-weekly which will help identify strengths and challenges in our instructional practices. Using data gathered from our previous math flex grouping we will determine enrichment opportunities to take place during flex groups.



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Grades 6-12 Principal's Report

January 10, 2017

PRS Mission, Vision and Values

Mission: "At PRS, we will promote literacies in all that we do"

Vision: "We will become active citizens in the global community"

Values: "We will be accountable and respectful and strive for personal excellence in all that we do."

Enrolment:

Middle School -157

High School - 190

Total - 347

SIP Update:

WIG: Teachers will become proficient in balanced assessment.

Anglophone East School District has demonstrated leadership in improving assessment practices in schools through professional learning opportunities over the past few years. This fall Sandra Herbst spoke with teachers on best practices using products, observations and conversations to evaluate learning progress. Teachers at PRS continued exploring these best practices within their Professional Learning Communities (PLC).

Through Core Leadership discussions, school assessment results were identified as an area of concern. Teacher PLCs were realigned vertically in grades 6 through 12. Teachers identified with one group either Math, Literacy or French as a Second Language. These groups were selected based on various types of data that is collected by the school. These groups meet bi-weekly and are focusing on school-wide practices to improve student learning.



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Additional:

Educational Support Services (ESS) Team has merged from two separate Middle School and High School Teams to one 6-12 ESS Team. The referral process has been refined to include an on-line form. The goal is to have the referral process and team support process functioning for the start of second semester. The Core Leadership Team and the ESS Team are meeting on January 16th to discuss incident data tracking and the vision of the ESS Team. Integrated Services Delivery will begin in September.

There is another PLC group that is looking at student wellness data. This is the Core Leadership group itself. The Positive Learning and Working Environment Plan will be expanded upon based on this data.

New Middle School Report Card was distributed in December. It is more descriptive. Assessment is based on products, observations and conversations. It required a lot of time for teachers to produce with the new PowerSchool data system.

Professional Development: The morning of January 9th was spent doing modules 4 and 5 of the Changing Minds Program. All employees of ASD-E have been mandated to take this training.

The afternoon session began with a session informing teachers of the new ESS Referral Form. Teachers then broke off into PLC groupings to develop SMART Goals.

Up- Coming Events:

- January 11 – HS and MS MAGMA Presentation
- January 11 – HS Coffee House 7:00 pm
- January 13 – MS and HS MADD Canada Presentation
- January 23 to 27 – High School Exam Week
- January 30 to 31 – High School Turn Around Days
- February 1 – High School First Day Semester 2