



Evergreen Park School

RETURN TO SCHOOL  
COVID-19 OPERATIONAL PLAN



Hello Parents and Guardians,

Welcome back to school! Here are some details you should know for our safe return to school next week.

We will have a staggered entry next week.

- Students with a last name starting with the letters **A-I** will come on Tuesday
- Students with a last name starting with the letters **J-M** will come on Wednesday
- Students with a last name starting with the letters **N-Z** will come on Thursday
- All students will come to school on Friday

Upon arriving to school, please find your child's teacher outside the school grounds. They will be waiting near your child's grade level assigned entrance door.

- Kindergarten---teachers will be waiting by the K-2 playground
- Grade 1--- teachers will be waiting by the main entrance doors
- With the exception of Mme. Letourneau's grade 1 class who will enter using the k-2 doors in the morning and use the main doors for dismissal.
- Grade 2—teachers will be waiting by the k-2 playground doors
- Grade 3—teachers will be waiting by the main entrance doors
- Grade 4—teachers will be waiting by the 3-5 playground doors
- Grade 5—teachers will be waiting by the parking lot doors

Bus students will be greeted by a staff member and will be taken to their teacher.

All students are required to wear a mask when entering the building. Please remember that each class will be described as a "bubble". The children will remain with their bubble for the full day with no interaction with other classroom bubbles. To reduce congestion and maintain a safe environment, we have assigned different entry and exit doors for our grade levels.

Hand sanitizing stations are in all classrooms and sanitizing bottles are available in numerous areas of the school. Teachers will ask students to sanitize their hands when entering their classroom, before and after snack time and lunch, as well as, when entering and exiting the Art room, Music room, Gymnasium and the playground.

All staff will be following the sanitizing guidelines established by the province of New Brunswick. All material and equipment will be cleaned prior to being reused by another classroom bubble (art, music and gym). Homeroom teachers will sanitize items in their classroom.

The playground has been partitioned into 11 zones. A schedule has been created to allow all children an opportunity to rotate through all 11 zones.

Teachers will meet their students outside after recess in their assigned classroom bubble area. Students will line up and walk with their teacher in the school. Students will be asked to wear their mask once

entering the building. All students and staff will sanitize their hands once they enter their classroom bubble.

Hallways are marked with arrows indicating the traffic flow. All students will be asked, as in previous years, to walk on the right-hand side.

Should a child show 2 or more COVID 19 symptoms as clearly stated on the COVID 19 screening questions, parents will be asked to come and pick up their child. The ill student along with a staff member will wait in a designated area until the parent(s) arrive to pick up their child. If your child is sick, please keep them at home.

An extra custodian has been assigned to work during the school day. Both custodians have attended a training session detailing the sanitizing guidelines they must follow daily.

We respectfully ask you make an appointment when possible prior to coming to school to speak to a teacher or to administration. If your child forgets an item at school, please call the school when you arrive, and a staff member will pick up the item from the front door and deliver it to your child. All adults entering the building must answer the Covid-19 questions posted, wear a mask, sanitize their hands, and sign a logbook in the main office.

All classroom bubbles have been assigned a specific enter and exit/dismissal door.

- Kindergarten students will enter and be dismissed by the k-2 playground doors
- Grade 1 students will enter and be dismissed by the main doors near the office window...except for Mme. Letourneau's grade 1 class who will enter using the k-2 doors in the morning and use the main doors for dismissal.
- Grade 2 students will enter by the k-2 playground doors and be dismissed by the side cafeteria doors
- Grade 3 students will enter and be dismissed by the main doors next to the Music room
- Grade 4 students will enter by the 3-5 playground doors and will be dismissed by the same doors
- Grade 5 students will enter by the parking lot doors and will be dismissed by the same doors

Teachers will walk with their students during dismissal to the bus, (K-2) parents/guardians/sitters and designated day-care pick-up area located outside the main doors. Day care providers will have a sign clearly identifying their day care facility.

Please ensure that your child brings two masks to school each day, as well as a lunch (the cafeteria will only start offering food delivery service to classrooms on September 21<sup>st</sup>) and a water bottle. Water bottle filling stations will soon be installed (until then, bottled water will be available to students). Students will not be allowed to drink from water fountains (water has been turned off).

A bagged breakfast will be available to students in the month of October.

If you have any questions, please do not hesitate to give us a call and please refer to the Return to School document for more details. It can be found on the GNB website.

A friendly reminder that all students are required to wear a mask when walking in the school. They do not have to wear a mask in their classroom. Please remember to clean your child's mask daily. Good hygiene is vital during such challenging times.

We look forward to seeing all of you. Maintaining a proactive approach, a positive attitude and a flexible mindset will allow everyone to have a great school year. We will try our best to mitigate the transmission of COVID 19. We ask that you be patient with us as we try our best to navigate through these uncharted waters. It is a global pandemic, let us be kind to one another and help each other get through this. WE ARE ALL IN THIS TOGETHER!