

BERNICE MACNAUGHTON HIGH SCHOOL



TITLE: STUDENT CELL PHONES AND ELECTRONIC DEVICES POLICY **Revised: 27 May 2013**

1.0 OBJECTIVE

To establish expectations for appropriate use of student cell phones and electronic devices at Bernice MacNaughton High School (BMHS).

2.0 RESPONSIBILITY

School staff

3.0 POLICY

- 3.1 Cell phones and other electronic devices will be kept out of sight and muted during any academic time including (but not limited to): class time, academic assemblies or presentations.
- 3.2 The following behavior is considered to be unacceptable in class, academic assemblies or presentations:
- (a) Phone calls being made or taken.
 - (b) Texting, instant messaging, emailing or other methods of electronic communication.
 - (c) Audio or video recording or photographing without specific permission from a teacher.

Educational Use of Cell Phones or Electronic Devices

- 3.3 Use of cell phones and electronic devices for educational purposes (e.g.: research) is completely at the discretion of the teacher. Students must obtain explicit permission to use cell phones or electronic devices and may be revoked at any time.
- 3.4 When cell phones or electronic devices are being used for sanctioned educational purposes, they must be visible and placed on the student's desk or work area, in plain sight, so that the information accessed is available to all students and the teacher.

Inappropriate Use of Cell Phones or Electronic Devices

- 3.5 If a student has chosen not to comply to the expectations of this policy the teacher will follow the outlined process:

First Violation:

- (a) Ask the student to place the phone either: away from her/his desk or work area, in a basket or on a table, where it is in plain sight to both the student and teacher. Following a discussion with the teacher on the appropriate use of cell phones or electronics, the student will be able to retrieve the device at the end of class, academic assembly or presentation. The teacher will notify the appropriate grade level administrator for tracking of the violation.

Second Violation:

- (b) The teacher will repeat the steps outlined in 3.5 (a) and in addition, place a call home to the parent/guardian to explain the inappropriate use of the device.

Third Violation:

- (c) The teacher will repeat the steps outlined in 3.5 (a) then inform the appropriate grade level administrator. The administrator will call home to inform the parent/guardian that the next violation will result in the placement of the student in in-school suspension.

Any Subsequent Violation:

- (d) Further violation of inappropriate use of cell phones or electronic devices will result in disciplinary sanctions (e.g.: in-school suspension).

4.0 REFERENCE DOCUMENTS

New Brunswick Education Act

New Brunswick Policy 703: Positive Learning and Working Environment

New Brunswick Policy 311: Information and Communication Technologies Use

Anglophone School District East Policy 350: Electronic Devices in Schools