



## BMHS MDML STUDENT USE AGREEMENT

1. I will be responsible for my own device at all times in the learning environment including when I loan the device to peers.
2. I will immediately report any cause for concern regarding the safety of my device.
3. I will ensure that my device is charged for class use.
4. I will use my device in class ONLY when specifically directed to by the teacher.
5. I will ONLY use my device for educational purposes during class time.
6. I will assume all responsibility for ensuring my data and class work are secure and accessible for myself and my teachers.
7. I will make sure all communications for my device is appropriate for the school environment.
8. I will follow the School's Acceptable Use of Technology Policy and Social Media Policy.
9. I understand that the use of my mobile device can be monitored at any time when using the school's network. I am responsible for the activity on my devices.
10. I will be responsible for all damage or loss caused by neglect or abuse.
11. I agree that if I violate school or District policy regarding acceptable use of a mobile device that I will have my access removed.

I agree to all the above conditions of Bernice MacNaughton High School - My Device My Learning Student User Agreement

I understand that all activity on my digital device can be monitored at any time when using the school provided wireless access. I recognize that this is a privilege and not a right. I recognize that the school is not responsible for lost, stolen or servicing of device (s).

PARENT/GUARDIAN NAME (Please Print) \_\_\_\_\_

Signature \_\_\_\_\_

STUDENT NAME (Please Print) \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_



# Bernice MacNaughton HIGH SCHOOL

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## TITLE: STUDENT ELECTRONIC DEVICE POLICY

Revised: January 2019

### 1.0 OBJECTIVE

To establish expectations for appropriate use of student cell phones and electronic devices at Bernice MacNaughton High School (BMHS).

### 2.0 RESPONSIBILITY

School staff

### 3.0 POLICY

- 3.1 Electronic devices will be kept out of sight and muted during any academic time including (but not limited to): class time, academic assemblies or presentations.
- 3.2 The following behavior is considered to be unacceptable in class, academic assemblies or presentations:
- (a) Phone calls being made or taken.
  - (b) Texting, messaging, emailing or other methods of electronic communication.
  - (c) Audio or video recording or photographing without specific permission from a teacher.

#### Educational Use of Electronic Devices

- 3.3 Use of electronic devices for educational purposes (e.g.: research) is completely at the discretion of the teacher. Students must obtain explicit permission to use electronic devices and may be revoked at any time.
- 3.4 When electronic devices are being used for educational purposes, they must be visible and placed on the student's desk or work area, in plain sight, so that the information accessed is available to all students and the teacher.

#### Inappropriate Use of Electronic Devices

- 3.5 If a student has chosen not to comply with the expectations of this policy, the teacher will follow the outlined process:

##### First Violation:

- (a) Ask the student to place the phone either: away from her/his desk or work area, in a basket or on a table, where it is in plain sight to both the student and teacher. Following a discussion with the teacher on the appropriate use of electronic devices, the student will be able to retrieve the device at the end of class, academic assembly or



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presentation. The teacher will notify the appropriate grade level administrator for tracking of the violation.

## Second Violation:

- (b) The teacher will repeat the steps outlined in 3.5 (a) and in addition, place a call home to the parent/guardian to explain the inappropriate use of the device.

## Third Violation:

- (c) The teacher will repeat the steps outlined in 3.5 (a) then inform the appropriate grade level administrator. The administrator will call home to inform the parent/guardian that the next violation will result in the placement of the student in in-school suspension.

## Any Subsequent Violation:

- (d) Further violation of inappropriate use of electronic devices will result in disciplinary sanctions (e.g.: in-school suspension).

## 4.0 REFERENCE DOCUMENTS

*New Brunswick Education Act*

[New Brunswick Policy 703: Positive Learning and Working Environment](#)

[New Brunswick Policy 311: Information and Communication Technologies Use](#)

[Anglophone School District East Policy 350: Electronic Devices in Schools](#)