



Title: Absenteeism during an evaluation

September 2014

Policy regarding absenteeism during an evaluation (Test / Quiz):

1. If an absence from school is known in advance (such as travel or an extracurricular event away from school), the student must inform the teacher prior to the absence, with a note of consent.
2. If a student skips a test/quiz (either for a single period or the entire day) their mark will be zero.
3. If a student misses a test/quiz a supplementary test will be administered on the first day of the student's return. However, no mark will be provided or recorded without a legitimate excuse.