



Everything You Need to Know to Return to School from A-Z
(A Covid Operational Plan Edition September 2020)

BY

Arnold H. McLeod k-5 Elementary School

As told by Mrs. Trueman

A	Arrival: Students must enter the building and proceed to their classrooms immediately. The playground is not open. Kiss and Drop Students will enter the main door, Walkers will enter the main door or 1-2 door (depending on their arrival point), Bus Students will enter the Kindergarten door. They must wear masks as they enter the school property.
B	Bubble: This the name used to describe your child's homeroom. They will spend the full school day in their bubble. No bubbles can interact in person. Measures have been put in place from arrival to departure to keep with this practice.
C	Clean: Children will clean their hands several times a day with soap and water and/or sanitizer. Some examples include: entry into the classroom, before and after meals, as they enter and exit locations such as the art room and gym, and before and after recesses.
D	Departures: Day care workers will buzz the front door. Their line will be brought outside to meet them. Buses will be loaded one at a time using the Kindergarten door. We will call students and supervise them as they walk down the hall to load the bus. K-2 students picked up at the end of the day

	will be escorted out back by the homeroom teacher directly onto the playground. They will tell you what door they are using to exit. Not all classes will come out the same door to avoid congestion in the exits.
E	Extra equipment: This was purchased for Art, Music and Physical Education. Classes/Students will have their own materials in most cases. If something is shared it will be sanitized prior to use. All homerooms have a bin of physical education materials for their use on the playground zones of the field and 3-5 playground.
F	Feet: Feet on the playground? There are red feet markers on the playground that indicate where classes line up to come inside after breaks. Each marker is distanced away from the others. In most cases only two classes use a door to enter and exit at recess periods.
G	Grab and Go: This is the format for Breakfast Club when it opens. An adult will assist in selecting a bagged breakfast and they will eat it in their classroom. Sandwiches and fruit will be the staple breakfast. Students will drink from their water bottles.
H	Halls: They are marked to indicate students walk on the right. This has always been the practice at AHM. Ask your child about Armie Ant.
I	Isolate: We are mandated to have an isolation room for our school. Should a child be ill, they will use this room (supervised) until they can be picked up.
J	Janitors: We call them custodians. Extra custodian hours have been added at AHM to clean and sanitize our school.
K	Keep us safe: Our students, our staff, and our community will be safer and healthier by following and supporting the Covid Operational Plan.

L	Lines: Our class bubbles lines will be led by a teacher when moving throughout the school and to their recess zones. Lines will wear a mask when they are in a community space such as the halls, washroom, office, etc. Lines do not need to wear a mask when on the playground.
M	Masks: These are mandatory for all students and staff. Each person should ideally have two masks at school daily. One to wear and one as back up. They are sent home daily to be cleaned. Duty staff will wear masks.
N	Never give up!: This is in our AHM Code of Conduct. We will work hard to meet students where they are at academically, socially, and emotionally. We need to begin by finding out where they are at and then the learning begins.
O	Operational plans: These are a living document. They will be updated as EECD provides new information/policy.
P	Practice: Practice having your child put their mask on independently, storing it once they have taken it off in their bookbag and practice sneezing into a sleeve, etc. AHM's Politeness Police characters Germie Wormies will help them learn these important skills.
Q	Questions?: Should you have any questions about any policy, procedures and return to school protocols. Please refer to: Return to School Guide for Parents and the Public September 2020 https://www2.gnb.ca/content/dam/gnb/Departments/ed/pdf/return-to-school-guide.pdf
R	Recesses: Both recess breaks will be with your class bubble. Each class will have one break inside their classroom and one break outside each day.
S	Sick: If your child is sick, please keep them at home. Please ensure the school always has an up to date phone number to contact you. As per the September 2020 plan, we will contact you if your child has symptoms (2 or more at the time of publishing) and ask you to take them home.

T	Turns: Classes will take turns at recess and lunch being escorted to the washroom, wearing their mask, by their teacher (They have a schedule that will be posted.) Student may still go independently at another time, but this will reduce the congestion in the halls and washrooms. Only two students can be in the washroom at a time. This does not apply with class bubbles and the homeroom teacher supervising.
U	Up to date?: Please read our weekly talk mail on the AHM website or listen to it each Friday at 4 p.m. Please read and respond to teacher emails. They will be more frequent due to the global pandemic.
V	Visitors: You are encouraged to call the school at 856-3475 to make an appointment. If a visitor must enter the school, they must sanitize, sign in at the office for contact tracing, and wear a community mask.
W	Water bottles: Students must have these at school each day. There will be water refill stations. There will be no drinking fountains. Please label the water bottle.
X	(E)xit doors: All homeroom classes (bubbles) have been assigned a door to use to exit and enter the school during recess periods. This will reduce the number of students using a specific hallway or door at a time.
Y	You!: You can help us have a great year by having a positive attitude and growth mindset. We are all doing the best we can to reduce the transmission of Covid 19. We are in a global pandemic. Let's be kind to one another.
Z	Zone: Each class will have a playground zone for a month. The class bubble will move to a new zone each month. The class bubble must stay together and only stay in their zone.