



POLICY STATEMENT 551

SUBJECT: SAFE AND ORDERLY CONDUCT ON SCHOOL BUSES

AUTHORITY: NB Reg. 97-151, Section 10 EFFECTIVE: Nov. 12, 1998

RESPONSIBILITY: Transportation Manager, Principal, Bus Drivers REVISED: February 4, 2014

REFERENCE: PAGE: 1 of 2

Statement:

Safety is of utmost importance in the conveyance of students on school buses. A safe environment on the bus for both students and bus drivers is essential. Student misconduct on a bus will not be tolerated.

- 551.1 The Transportation Manager shall provide to all school bus drivers, drivers of contracted conveyances and School Principals a copy of "Anglophone East Student Misconduct: Offences and Consequences." (*Appendix A*) It will be the responsibility of the School Principal to inform students and parents.
- 551.2 The Principal and the Driver concerned shall be responsible for the enforcement of "Anglophone East Student Misconduct: Offences and Consequences."
- 551.3 In cases of severe misconduct requiring immediate action, the Driver shall: advise the student that he/she will be taken to their destination and the Principal will be contacted; present the Principal with a School Bus Safety Violation Ticket (*Appendix B*) outlining the details of the incident as soon as possible.
- 551.4 Upon receipt of a School Bus Safety Violation Ticket the Principal will: Investigate the incident and determine appropriate consequences as per "Anglophone East Student Misconduct: Offences and Consequences"; inform the student, parent/guardian and Driver of the decision and action and fax a copy of the completed School Bus Safety Violation Ticket to the Transportation Manager of the decision; provide parents with a copy of the completed School Bus Safety Violation Ticket along with a copy of "Anglophone East Student Misconduct: Offences and Consequences".

- 551.5 When a Principal takes disciplinary action, the Principal shall inform the parents of any appeal process open to them in the Superintendency
- 551.6 Surveillance cameras may be installed in school buses for the purpose of viewing the filmed behaviour to assist with a plan to ensure safety on the bus. It is the responsibility of the School Principal to notify students and parents of the district's use of cameras on school buses.