

**ANGLOPHONE EAST SCHOOL DISTRICT  
Reference Check Form – Supply Teacher**

**CONFIDENTIAL**

**Reference check for:**

1. Name: (please print) \_\_\_\_\_
2. Occupation & place of work: \_\_\_\_\_
3. How long have you known the candidate?  less than 1 year  1 to 2 years  more than 3 yrs
4. In what capacity are you acquainted with the candidate  
Other: \_\_\_\_\_  supervisory  co-worker  friend
5. Have you ever formally evaluated the candidate? Yes  No

6. The candidate: (Check off how you would rate this person)	Above Average	Average	Below Average	Not Known
Works with other staff members				
Communicate with parents				
Deal with supervisors				
Works with children				
Act as an effective role model				
Communicate verbally				
Communicate in writing				
Have high expectations for self and others				
Engage in personal professional growth				
Control and maintain discipline in a classroom				
Maintains accurate records				
Get involved in extra-curricular activities				
Accept and grow from professional criticism				
Use multiple teaching strategies				

7. Please rate the candidate from the perspective of your general, overall view:  
Above Average  Average  Below Average

- |  |   |
|--|---|
| 8. Willingness to hire this individual:<br>Without reservation <input type="checkbox"/> With reservation <input type="checkbox"/><br>Would not hire <input type="checkbox"/> | 7. Knowledge of Inappropriate Conduct or Criminal Action:<br>Yes <input type="checkbox"/> No <input type="checkbox"/> |
|--|---|

9. Additional Comments: (Additional comments on reverse side)

Reference completed by: \_\_\_\_\_ Phone: \_\_\_\_\_

Signature: \_\_\_\_\_

Position/Title \_\_\_\_\_

Date: \_\_\_\_\_

**Please fax completed form to:  
Jackie Cantin - FAX(506) 856-3224  
or mail to: Anglophone East School District  
1077 St. George Blvd., Moncton, NB E1E 4C9**